

**CLOK Annual General Meeting – Minutes of Meeting**  
**19<sup>th</sup> October 2017**  
**The Bistro, Sunnyfield House, 36 Westgate, Guisborough**

**Present:** Duncan Archer (Chairman), Richard Rigby (Treasurer), Diane Mayes (Secretary), Carolyn Rigby, Martin Adamson, Peter Archer, Marion Archer, Dave Aspin, Eileen Bedwell, Ian Campbell, Gill Hardy, Mike Hardy, Neil Hunter, Joan Selby, Paul Taylor, Wendy Taylor, Paul Thornton, Chris Wright

**1. Apologies for Absence**

Ann Cranke, Alan Cranke

**Minutes of 2016 AGM**

Minutes of last meeting were accepted as a true record; Proposed Peter Archer.

**2. Matters Arising from last meeting**

**8. MAPPING**

This year the March committee meeting was dedicated to planning agreeing the events structure for 2018, with consideration given to event frequency, level, location and map updates. For future years it is intended to follow this timetable which allows timely production of a provisional events program.

**12. AOB – Tchimes**

Weekly Tchimes is now distributed to members via email. These have generally been well received and are proving successful in keeping people up to date. The weekly newsletter is open for all to contribute to. On this basis, the previous quarterly Tchimes format will now be discontinued, but members encouraged to still submit longer articles which can be published via weekly news. Mike Hardy noted a couple of members not on email (Connie Wright, Gerald Helm, Martin Adamson).

**3. Chairman's Report**

The following report was presented by Duncan Archer:

The standout success for the club this last year has been several excellent team results:

- Qualification for the Compass Sport Cup final (first time since 2013 and before that the late 90's?)
- Winners of the inaugural Yvette Baker Shield (small clubs version of the YBT competition for juniors)
- Winners of the "Women's Short" at the British relay champs.
- Winners of the "Women's Handicap" at the Harvester overnight relays.
- A solid 10<sup>th</sup> place at the Peter Palmer Junior Team Relays.

A lot goes into these results, including individual performances (more than just one or two star performers, but a whole team), drivers, logistics, and so on. But special thanks must go to Alan Cranke for his persistence in coaxing, cajoling and persuading people to compete for their club over the last year.

There have also been several other things going on that give us a strong sense of "club":

- Over 50 members attending the Scottish 6 days, with full club tents each day, and an excellent BBQ.
- Neil and Tim Hunter continuing to develop a keen CLOK junior group.
- Maureen Webb organising yet another successful annual club dinner.

- Linda Thornton designing and purchasing the club t-shirts for officials and volunteer helpers at our events - a nice way to show appreciation of often unsung efforts, and time and commitment they put into the sport.

For as long as most people can remember Gill and Mike Hardy have welcomed club members to their house on New Year's Day after a refreshing run / saunter along on Saltburn beach. They have decided to retire from this, but I'd like to thank them on behalf of the club for what has become an annual tradition. A tough act to follow, but in 2018 we will have our usual New Year Team Score after which the Rigby's have kindly offered to host club members back at theirs for drinks and nibbles.

The well-oiled machine that is the rest of the club has happily ticked along without too much intervention. Many successful events have taken place including regular Sunday events, summers series, and autumn sprints. Training courses have happened to develop our volunteers including an event safety workshop, and a grade 2 controllers course. However, we continue to need to find the next generation of enthusiastic and active volunteers in the club, organisers, planners and committee members of the future, and this needs to be a focus in the next few years.

Also looming on the horizon is JK 2020 - it is NEOA's turn and Paul Taylor has proposed a package of events using the recently extended Stockton riverside map for the sprint, and three forest areas near Whitby (Mulgrave and two new areas). We have yet to confirm permissions, but something will happen, and, whilst it is an NEOA event, CLOK will for sure have a significant role to play in staging this event - watch this space!

#### 4. Membership Report

Club membership summary:

	2017	2016	2015	2014	2013	2012	2011	2010
Total membership	147	158	155	174	189	214	220	224
Club only Family	0	2	2	2	2	4	4	4
Club only Senior	3	1	1	2	2	2	3	1
Honorary	0	2	2	2	2	2	4	4
Life	1	1	1	1				
Group	0	1	1	1	1	1	2	1
Family members who are Seniors	65	67	75	76	77	98	111	108
Family members who are Juniors	25	32	28	30	36	48	35	47
Total Senior membership	119	121	120	136	137	155		
Total Junior membership	28	31	29	35	45	57	40	51
Junior members eligible to vote		5	5	4	7	4	6	10

#### 5. Treasurer's Report – Richard Rigby

##### 2016/2017 Summary

Overall CLOK's financial position for the year ending 30<sup>th</sup> September 2017 remains healthy.

Highlights:

- There was a deficit for the year.
- The ODP has reduced its overall activities but continues to return a significant surplus to club accounts
- Events have struggled to be profitable with rising expenses for toilets and access as well as the increased BOF levy
  - The Compass Sport Cup event at Cringle made a healthy profit
  - The 2016 Autumn Series made a small profit.

- The 2017 Summer Series made a small deficit due to Forestry Commission fees (this series made a small profit last year).
- Notable expenses:
  - Event competition clocks
  - New Siven Clok
  - Cringle mapping
  - SI licences
  - T shirts for Volunteers
  - Continued contribution towards member activities, reflecting the success our members are having at being selected for GBR/England in competitions and training camps.
- Forecast for next year would be that we have no major anticipated expenses and potential for significant income from October Odyssey so that a small surplus could be predicted.

Once again many thanks to Ian Campbell for kindly auditing the CLOK accounts.

### **2018 Membership Fees**

At the AGM we agree the CLOK membership fees for the next year. They have not increased for the least four years. Given we want to attract members, and the relatively small contribution membership fees have on our overall income (membership fees are only 15% of event income for example), and after discussion at CLOK committee it was proposed the 2018 CLOK membership fees remain at current levels:

- **Juniors: £3.50**
- **Seniors: £7.00**
- **Family: £8.50**

### **2018 Event Entry Fees**

At the AGM we agree the event entry fees for the next year. Level C fees for seniors increased by £1 in 2013, stayed the same in 2014, and increased by £1 again in 2015. Events are one of our main sources of income, and need to cover not just the events themselves, but also indirect costs like mapping and equipment, and other “club” expenses like member subsidies, team entry fees etc as well as the increased BOF levy. However, with the accounts relative stable, again after discussion at committee we propose entry fees remain the same at Level C and D events (with Level A and B decided case-by-case):

- **Level C: Juniors: £2.00, Seniors: £9.00 for non-BOF members, £7.00 for BOF members.**
- **Level D (new year team score, summer and autumn series): Juniors £1.50, Seniors £4**

[The “Juniors” fees are also what are charged for students and unwaged]

The treasurers report and fees were accepted; proposed Mike Hardy, seconded Martin Adamson. Unanimous.

## **7. Annual Development Report**

Orienteering Development Project Annual Report, Oct 2016 - Sept 2017 - Mike Hardy  
ODP completed year 21 much the same as the previous year. Those of you with photographic memories will recognise much of last year’s report, with the numbers changed

### **Finance**

Once again the Development Project finished the year in the absence of external funding with a modest profit, the main income sources being in-school coaching, inter-school competitions and mapping work.

Phill Batts has planned and delivered inter-primary schools competitions for Middlesbrough and Stockton, and Paul Taylor has once again produced the same for Whitby schools

Schools mapping has continued on Teesside with the support of Christine Roberts (EBOR), and in Co Durham Rob Mckenna (NN). Subsequent to the Whitby competition, we have received mapping

requests from two local primary schools, which are being dealt with by Paul Taylor  
Many in-school coaching sessions have been delivered, and the key supporters here are Joan Selby and Peter Archer, with Rob in Co Durham. Recently Roy Bradley has volunteered to assist, which is very welcome. Regular supporters of the inter-school competitions, in addition to the above, are Eileen Bedwell, Martin Adamson, Barry Harrison and Joe Trigg, and my thanks to them all

#### **Statistics (previous year in brackets)**

Again, a “react only” strategy reduced participation compared to 2015/16, statistics for which are in brackets - 1944 (3064) individual experiences of orienteering outside the club's normal activities, of which 57% (62%) have been main-stream school-children, 29% (26%) from economically disadvantaged areas, 12 (9%) special needs and ethnic minorities, and 2% (3%) adults.

Our schools mapping and updating continues, and we now have 425 schools mapped for orienteering, or in the process of being mapped, of which 12 have been completed in the past year.

#### **County Durham**

As in other areas, schools requesting mapping or map updating ask for introductory pupil sessions, and Rob and I have been delivering these on request. We also delivered an orienteering session as part of a summer camp at Maiden Castle, Durham, and renovated the permanent course at The Bowes Museum

#### **Courses**

B O have revised the programme for TOPs 1 and TOPs 2 courses, and in response to a request for appropriate training by Oases North-east outdoor education specialists, Phil Batts devised an appropriate CLOK course based on Hamsterley Forest which was well received by 8 participants

#### **Competitions**

The club has run three inter-primary school competitions in the year, for Middlesbrough (Stewart Park), Stockton (Preston Park) and Whitby (Caedmon College)

The Middlesbrough event again broke records with 700 competitors from 18 schools. Stockton had 188 participants from 7 schools, and Whitby 149, also from 7 schools. We have already been asked to reserve a date in the coming year from Stockton, and have no doubt that Middlesbrough and Whitby will be asking us to produce a competition for them also

#### **Et Cetera**

We delivered a GCSE assessment for Conyers School, Eaglescliffe, and a 5 session training course for GCSE PE in orienteering at St Peter's, Redcar. Age UK requested a demonstration score event, plus TV interview, in Preston Park and we had a stand at their attempt at a record for simultaneous waltzing on Saltburn promenade. Subsequently a visitor to our stand joined us at a competition at Wynyard Country Park. We have also given orienteering teacher training to the PE departments of Polam Hall, Darlington, Northallerton School and Northfield School, Billingham, and provided an orienteering activity for Beverley Special School sports day  
On we go!!

Following Mike's report, discussion was held in which it was proposed that flyers, advertising our future events, should be distributed to parents of the primary school children attending ODP competitions

## **8. Mapping Report – Paul Taylor**

### **ISOM 2017 Changes**

The introduction of the new ISOM 2017 results in small changes to some existing symbols, discontinuation or re- designation of others addition of some new symbols.

Changes that affect mapping are typically changes in symbol size i.e. boulder symbol now shorter or use of different densities e.g. boulder field (OCAD12 is needed to make these a random scattered pattern - we only have OCAD10 available currently meaning these need to be a regular screen individually placed)

Changes that are more significant to competitors include discontinuation of OOB ‘purple hatching’ and replacement by ‘purple cross hatching’ – the net result seems to be obliteration of all detail underneath. Other changes include change to representation of open land with scattered thickets

Within CLOK, the intent is that forest maps will be updated as and when they are next needed. Urban maps are not affected.

#### Lidar – OCAD10/ OCAD12

Lidar for maps for North and South Gare have been ‘acquired’  
OCAD10 cannot be used to process the Lidar data, this can only be done in OCAD12.

#### New Maps for this year

- Darlington South Park extension – produced without even visiting the area!
- Cringle Moor - redrawn for CSC
- Sneaton/ Fylingdales – completely remapped and now geo-referenced
- Runswick Bay –used last weekend for autumn series event
- Tees Barage map is currently being extended to include Stockton
- Boltby currently being remapped – map to be used for NE score champs produced but needs checking. Dale Town Common still to do.
- Cod Beck – work on a complete redraw has started

#### Future Projects

- Castleton Rigg – hopeful project
- North Gare – we have the Lidar
- Siltan – there has been a lot of felling - needs a remap and geo-referencing
- Burdon Woods – Considering using area for a mapping training session (might even get map done!)

#### JK2020

JK2020 is to be held in the North East. Areas currently being considered include;

- Mulgrave/ Hutton Mulgrave
- Haxby Woods
- Falling Foss
- Tees Barage

Paul Thornton proposed a vote of thanks to Paul for all his efforts

#### **9. Election of Officers**

Chairman - Duncan Archer, Treasurer - Richard Rigby, Secretary- Diane Mayes

There have been no further nominations and all are prepared to stand for 2018. Re-elected en mass

Committee members:- David Aspin, Ann Cranke, Wendy Taylor, Paul Taylor ,Paul Thornton, Joe Trigg, Chris Wright, Peter Archer, Joan Selby

There have been no further nominations and all are prepared to stand for 2018.

Auditor - Ian Campbell.

There have been no further nominations and Ian is prepared to stand for 2018

#### Voluntary Posts (Not Elected):

Child Welfare Officer:	Carolyn Rigby
Fixtures Secretary:	Joe Trigg
Officials Finder:	Chris Mackenzie
Membership Secretary:	Jill Libby
Press/Social Media:	David Aspin

Development: Mike Hardy  
Equipment Officer: Marion Archer  
Equipment Officer (SI): Marion Archer  
Compass Sport Cup: Alan Cranke  
Relays Entries: Alan Cranke  
Summer Series: Joe Trigg & \*\*\*VACANT\*\*\*  
Autumn Series : Chris Wright & Paul Thornton  
CLOK Kit: Joan Selby  
Tchimes Editor: Lewis Bremner  
Web Master: Alastair Mackenzie  
Club Leagues: Ann Cranke  
There were no volunteers to assist Joe Trigg with the summer series

The Chairman thanked all the volunteers, whose efforts keep both the club and club activities running smoothly.

#### **10. Any Other Business**

- Volunteer to organise the Annual Dinner – no volunteer forthcoming.
- SI Entries software has taken over from Autodownload – this was trailed at the recent Autumn series event (Runswick Bay) with no problems – the format of results differs slightly. Marion Archer will investigate a new printer such that we can continue to provide ‘sticky’ split times
- Paul Taylor reported that it is likely that the already high fees charged for access to Mulgrave have potential to increase further – this may price out use of this area for level C events

Marion Archer proposed a vote of thanks to the club officials for their continued work ‘behind the scenes’.

The chairman closed the meeting, thanking everyone for coming. This was followed by a supper organised by Joan Selby.