

**MINUTES of CLOK COMMITTEE – Monday 9th November, 2009.
held in The Gallery at Kirklevington Village Hall.**

PRESENT – Peter Archer (Chairman) Duncan Archer, Ann Cranke, Joe Dobbs, Malcolm Gibson, Alastair Mackenzie, David Murphy, Chris Poole, Paul Thornton, Joe Trigg, Chris Wright and Joan Selby.

1. **APOLOGIES** – None
2. **MINUTES OF THE LAST MEETING** – were approved
3. **MATTERS ARISING** from the last meeting

3.3.3.3.4 SI EQUIPMENT AT CLOK EVENTS –

e) UP-GRADING THE SI MANAGEMENT SYSTEM - Will Dehany now has the SI hardware. **Will Dehany will report back to the committee when he has completed his tests**

f) A system to keep together as well as keep track of laptops, printers, batteries, cabling, instructions etc is on-going. **ACTION Marion Archer**

3.3.3.4. MAPPING

6) DEVELOPING MAPPERS – Paul Thornton will put something in Tchimes regarding training for those Clokers interested in mapping **ACTION Paul Thornton**

3.5 PURCHASE OF GENERATOR – Malcolm has added the generator to the insurance.

5. COMMUNICATIONS AND PUBLICITY (Rotating Agenda item) - Alastair and Duncan had discussed circulating information to members using e-mail addresses. It was agreed that we could only circulate information coming out of CLOK committee (e.g. AGM reminder) and this will be done via Duncan. He will initially e-mail all those we have addresses for, but allow people to opt-out. The circulation system will operate using “blind copy”.

Other information distribution should be done by other means – for example

- CLOK organisers seeking helpers should contact individuals directly as it is more efficient.
- CLOK event notifications. Peter Firth’s list already does this and Alastair is planning a similar system. Both are opt-in so won’t be seen as spam.
- NEJS cake stall request. Individuals should circulate to their own lists directly.

9. SECRETARY’S REPORT – Malcolm had paid CLOK /BO membership.

10.1 OCTOBER ODYSSEY – Malcolm had sent a cheque to Cleveland Search and Rescue

12.2 Peter has published the arrival of the new Start and Finish banners.

12.3 Peter had informed Patrick Smyth of CLOK views concerning JK profits. (Prior to the Annual Club Delegate Conference 2009.)

AGENDA

4. Coping with BAD WEATHER – Rotating Agenda Item

In the past CLOK has had several tents damaged due to bad weather, even those purchased especially to withstand adverse weather conditions. It is necessary to house the computing equipment within a safe, weather proof structure. Operating a computer inside a car is not a manageable option. Purchasing a caravan was considered, but storage is a problem. Hiring a van at short notice is the best possibility – **ACTIONS Joan will check with B & Q**

**Alastair will check on options for short-notice hiring
Peter will write a note for Tchimes**

5. **NEOA AGM REPORT** – Minutes are not yet published

Chairman : Patrick Smyth (NATO)

Treasurer : Peter Firth (NATO)

SI : Andrew Nicoll (NATO)

Technical : Paul Taylor (CLOK)

NEJA + Coaching : Linda Thornton (CLOK) Fixtures : Duncan Archer (CLOK)

Profit of £7,000 cash (in addition to £18,000 going to BO and £1,500 worth of equipment acquired by the region) to be spent as follows:-

- £3,000: SI equipment purchase towards building separate sets for at least local events in North & South areas.
- £2,000: Major events and mapping fund to train officials and prepare areas/maps in expectation of major events.
- £1,500: NEJS – to fund purchase of clothing (orienteering tops and track suits)
- £500 : Contribution to replacing/repairing Northern Champs trophies. (NWOA and YHOA contributing likewise)

NEJS FUNDS ended 2008/09 with a significant deficit. Agreed to make up this deficit with £1,000 from NEOA general fund and £700 split 2:2:1 between clubs (i.e. £280 from CLOK which the committee agreed to pay)

OTHER DECISIONS

- CLOK's NEJS contribution for 2009/10 will be £500 (in addition to covering the above shortfall)
- CLOK's NEOA contribution for 2009/10 will be £200 (our share of a total £500 contribution from the clubs)
- Agreed to keep SI event hire costs the same, but intend to review shortly. (50p dibber hire is cheap)
- Must remember that SI card replacement is £30 (recent CLOK fliers have been wrong). Malcolm has updated the SI form for Alastair to put on the website.
- Malcolm Gibson noted the complexity and unaudited nature of the NEOA accounts.

6. **MEMBERS HANDBOOK** – It has been suggested that CLOK may be contravening the Data Protection Act by distributing the handbook around the membership. Joe Dobbs has contacted BO for guidance but finds that they are unable to help at the present time. He will contact them again for a date when they will be able to advise, but in the mean time he will not issue any more handbooks until the position is clearer. **Joe Dobbs will keep committee informed**

7. **DEVELOPMENT REPORT** – (Regional Development Officer) Mike was invited to attend and advise at a meeting at Carlton Lodge OEC, near Thirsk to discuss the preparation of a seven figure grant application for building extension to include a climbing wall and a project to deliver orienteering in depth to surrounding schools. CLARO, EBOR and RDO for Yorks & Humberside have all been advised, with the option to take over the project.

(CLOK Development Project) The project to bring orienteering to visually impaired children at the Middlesbrough Actionnaires Club is moving well. Michael Johnson of EBOR has arranged for tactile maps of the sports hall used by the club and a neighbouring school to be produced and two indoor and two outdoor sessions are being planned initially.

8. **TREASURER'S REPORT** – **Malcolm had circulated the completed October Odyssey 2009 accounts prior to the meeting.** There had been a request from Rachael Elder, Pippa Whitehouse and Duncan Archer for support towards costs as they had been selected to represent England in the Senior Home Internationals in Northern Ireland. Malcolm had raised cheques according to CLOK policy.

The event in June at Newton Hanzard to raise funds for the juniors had shown a profit of £75 and Malcolm suggested that we round it up to £100. Agreed.

9. **SECRETARY'S REPORT** - Nil

10. EVENTS PROGRAMME

- 10.1 14th/15th November – COATHAM WOODS – Night and Local
Everything is on target.
- 10.2 13th December – ESTON – Local – Monitor Alastair Mackenzie
Paul Taylor is making good progress with the mapping.
- 10.3 3rd January 2010 – LYTHER (Mulgrave Sports Centre) - New Year Relays – Monitor
Location not finally decided – *Latest : Paul Taylor reports venue is Whitby with parking in Whitby Football Ground.*
- 10.4 23rd January – SILTON - COMPASS SPORT CUP - Round 1
Joe Dobbs will organise – thank you Joe.
Peter Archer will put a job description in Tchimes to find a deputy.
Alan Cranke is speaking to the gamekeeper regarding access to Thimbleby Woods.
- 10.5 14th February – AYTON + NEWTON MOOR and ROSEBERRY – Monitor Joan Selby
Neil Hunter will organise – thank you Neil. Joan Selby will control. Bulk of the planning is done.
- 10.6 21st March – CRINGLE & COLD MOOR – Regional – Monitor Chris Wright
Joe Trigg will register this event with BO.
- 10.7 12th September – CATTERICK – Local/Long O - Monitor
There is a road race in Catterick on the same day – **Joe Dobbs will contact Phill Batts to check on this.**
- 10.8 12th December – COATHAM WOODS – **Paul Thornton will consider a different venue so we use Coatham less.**

11. ANY OTHER BUSINESS

- 11.1 The North East Juniors won the Yvette Baker Qualifier, but will not be attending the final as it is in Crawley.
- 11.2 The Organisers Course arranged for 17th October did not run due to lack of interest.
- 11.3 BBC - Drop Zone – Alastair Mackenzie informed the committee that this will be prime time programming about extreme adventures to be shown on BBC. He has registered an interest but now believes that it may not be of interest to orienteering. He will keep his eye on how it progresses.
12. The December committee meeting will NOT be at Kirklevington Village Hall as there is a prior booking for a village meeting with the council regarding future development – therefore parking will be very difficult. Peter's plan is to limit the other Agenda business and have a really good meeting on membership/participation and I am therefore planning to book a classroom at Laurence Jackson.