

**MINUTES of CLOK COMMITTEE – Monday 11th May, 2009.
held at Laurence Jackson Sports Centre, Guisborough.**

PRESENT – Peter Archer (Chairman) Joe Dobbs, Malcolm Gibson, Mike Hardy, Alastair Mackenzie, David Murphy, Paul Thornton, Joe Trigg, Chris Wright and Joan Selby.

1. **APOLOGIES** - Chris Poole.

2. **MINUTES OF THE LAST MEETING** – were approved

3. **MATTERS ARISING** from the last meeting

3.3.3.3.3.3.6 CLOK “TRAINING TOPS” FOR STOCK – will happen at a suitable venue.
ACTION Karen Poole

3.3.3.11.7 LOCATING KIT FOR EVENTS – Peter continues to make progress.
ACTION Peter Archer

3.3.3.4. Paul Taylor’s proposal from the AGM that “All CLOK letter headings, fliers and official documents should have the following statement ‘The Orienteering Club Serving the Tees Valley, Cleveland Hills and surrounds’.” Paul has spoken to Dennis Hooton (EBOR), Rob McKenna (NN) and the chairman at CLARO and all are positive to this form of words being used. The committee therefore agreed to their use.

3,3.3.5. EVENT ORGANISATION – ORGANISERS WORKSHOP – Paul Taylor is very busy with both CLOK and schools mapping and therefore has no time prior to the summer holidays to lead this. The committee agreed that it could wait until September.
ACTION Joan and Paul to decide on dates.

3.3.3.6. CONSTITUTION UPDATE – Peter had published a report on the EGM in Tchimes.

3.3.13.140th BIRTHDAY CELEBRATIONS – Peter now has Mark Tyszka’s address

5. JUNIOR TRAINING NIGHTS - Joan had written to Gilly to thank her for her support.

6. JOE WRIGHT TROPHY – The Trophy is engraved ready for presentation.

8. BOF/CLUB COMMUNICATIONS – Joan had received feedback from Malcolm Gibson and had forwarded this onto Mike Hamilton. (*latest – Mike has since sent an e-mail thanking for the excellent feedback*)

It was pointed out that the BO on-line map registration system was not working properly.

13.1 DEVELOPMENT PROJECT FINANCES – Mike reported that BO has agreed to support the £2,000 per annum that we lost from Tees Valley Sport which contributed to Phill’s costs as Community Sports Coach.

AGENDA

4. **S.I. EQUIPMENT AT CLOK EVENTS** – Peter informed the committee that NEOA have bought a supply (80) of lightweight stakes. The plan is to increase this number to 120 and split 60/60 for north and south of the region.

Feedback from the last minutes is below:-

a) Regarding investing some JK surplus to boost the number of SI boxes and associated equipment to allow a set for use at local events in both the north and south of the region, the NEOA meeting date is not yet fixed, but Martin Adamson and Linda Thornton will report back once this takes place.
ACTION Martin Adamson + Linda Thornton

b) Alastair will extend the instructions for setting up and running the SI system to take account of recent problems once he has witnessed and resolved the problems at an event.

ACTION Alastair Mack

c) Alastair had investigated laptops to use with the SI system and the committee authorised the purchase of one laptop plus add-ons up to £450. **ACTION Alastair Mack**

e) Will Dehany is looking at the pros and cons of upgrading the SI management system and will report back to the next meeting. Alastair to send him the arguments for staying with the existing system. **ACTION Will Dehany+Alastair Mack**

f) Marion Archer is working on a system to keep together as well as keeping track of laptops, printers, batteries, cabling, instructions etc. **ACTION Marion Archer**

5. **MEMBERSHIP** – Joe Dobbs informed the committee that his wife, Ann, had now completed the database of CLOK membership thus providing very accurate membership figures. He can now report that there are 218 members in all categories and 18 previous members have not renewed. Joe will contact those over the next few weeks.

6. **DEVELOPMENT REPORT** – Junior training sessions at Belmont School, Guisborough organised by Linda Thornton and run by Gill Hale and Mick Garratt continue to be well supported.

7. **TREASURERS REPORT** – The treasurer is investigating the possibility of cheque authorising on line and will report back. **ACTION Malcolm Gibson**

He had circulated a list of items on the insurance cover with a view to adding new equipment and deleting unused equipment.

Malcolm also presented a spread sheet showing a breakdown of numbers and costs for every CLOK event since September 2008.

8. **SECRETARY'S REPORT** - Nil

9. **EVENTS PROGRAMME**

9.1 Sunday 17th May – PARSLEY BECK, SNEATON – Local – Monitor Joe Trigg
Everything is on schedule.

9.2 Sunday 28th June – NEWTON HANZARD (Near Wynyard) – Run by/for Juniors – Monitor Paul Thornton
Permissions are through.

9.3 Sunday 19th July – COD BECK – 60's style event – Monitor Peter Archer
Permissions are through for Cod Beck area. Mike Hardy will seek permission for the triangle of moorland at the north of the map. **ACTION Mike Hardy**

9.4 Marion Archer is compiling a list of SI team leaders for inclusion in the Events Programme. **ACTION Marion Archer**

9.5 2010/11 EVENTS – It was agreed that in 2010 CLOK should stage the January Relays, nine local events and 1 regional event as well as our low key events. The mapping group is meeting at the beginning of June and will set about allocating suitable areas and mapping commitments. Paul Thornton will report back in June **ACTION Paul Thornton**

Joe Trigg will find dates for 2010 and 2011 and pass them to Paul Thornton. **Action Joe Trigg**

Chris Wright suggested resurrecting the “Acorn” event once a year and Alastair Mackenzie suggested a “Sprint” event on Saturday and “Long” event on Sunday. Both suggestions were received enthusiastically.

Joe Trigg reports that Barry Young is not co-ordinating events with nearby O-clubs so Joe has undertaken to contact them himself.

9.6 **OCTOBER ODYSSEY** – Now that the JK is past, the small team in place will move ahead and report back at the June meeting. **ACTION OO Team**

Joe Dobbs is looking for outside controllers and a co-ordinator for the event.

ACTION Joe Dobbs

10. ANY OTHER BUSINESS

10.1 JIRC 2010 – An e-mail from Mike Hamilton to each association suggested that JIRC 2010 will be scheduled for June instead of September. He asks each association to discuss the scheduling of this event and confirm that June is, in its opinion, the most appropriate time of the year to stage this competition. Linda Thornton feels very strongly that September should be maintained and the committee support her. **Joan will e-mail Patrick Smyth with CLOK views**

10.2 Paul Thornton feels that we miss out on discussing some important items and suggests we fix a rota of topics for the year so that everyone knows in advance when things will be covered. Topics suggested are

- Access and new areas
- Fixture planning and mapping
- Membership, volunteers and training
- Equipment
- Communications (Tchimes, website, press)

It was agreed to do this and the June agenda will include “Mapping”.

10.3 O-CAD 9 – Will Dehany asked the committee to again consider up-grading from O-Cad 8 to O-Cad 9. The Chairman said that JK bought three O-Cad 9 licences therefore one of them will belong to CLOK. It was pointed out that there are disadvantages i.e. that each O-Cad 9 licence can only be installed on one computer therefore we would need many licences and also there are technical difficulties operating Route Gadget. O-Cad 10 might also be considered! Due to time constraints, this will be discussed at a future meeting.

10.4 The new Khyam tent broke recently in strong wind. Joe Dobbs says that Joan Adamson’s son can arrange for extra strong poles and Joe is following this up. **ACTION Joe Dobbs**

10.5 2 Div ARMY CHAMPIONSHIPS – CLOK again won the “Guest Team Winners” trophy in the 2 Div Army Champs and Alastair Mackenzie won the M50 trophy.

10.6 Mike Hardy has information about the BO Coaching Awards Scheme Level 1.

10.7 Alastair pointed out that very few people were using the lift-sharing facility on the website with each event. In the current economic conditions and with a view to climate change he felt that car sharing should be encouraged.

11. NEXT MEETING will be at 7.30 pm on Monday 8th June in the Gallery at Kirklevington Village Hall.

JMS 13.5.2009.