

**MINUTES of CLOK COMMITTEE – Monday 6<sup>th</sup> April, 2009.  
held in the gallery at Kirklevington Village Hall.**

**PRESENT** – Peter Archer (Chairman) Joe Dobbs, Malcolm Gibson, Mike Hardy, Alastair Mackenzie, David Murphy, Linda Thornton, Joe Trigg and Joan Selby.

**1. APOLOGIES** - Chris Poole, Paul Thornton and Chris Wright.

**2. MINUTES OF THE LAST MEETING** – were approved

**3. MATTERS ARISING** from the last meeting

3.3.3.3.3.6 CLOK “TRAINING TOPS” FOR STOCK – will happen at a suitable venue.  
**ACTION Karen Poole**

3.3.3.13.3 COMPASS SPORT CUP (29.3. 2009 – at Bramham - AIRE) – Information was circulated. There was a good turnout and CLOK finished third behind AIRE and EBOR.

3.3.11.7 LOCATING KIT FOR EVENTS – Peter continues to make progress.  
**ACTION Peter Archer**

3.3.4. Paul Taylor’s proposal from the AGM that “All CLOK letter headings, fliers and official documents should have the following statement ‘The Orienteering Club Serving the Tees Valley, Cleveland Hills and surrounds’.” Paul will report back when he has spoken to everyone.  
**ACTION Paul Taylor**

3.3.5. EVENT ORGANISATION – ORGANISERS COURSE – Paul Taylor is very busy with the JK at the moment and will let Mike Hardy know when a date is decided.  
**ACTION Joan and Paul to decide on dates.**

3.3.6. CONSTITUTION UPDATE – The Constitution has now been signed by the Chairman and copies circulated to Mike Hardy (Development), Joan Selby (Secretary) and the Peter Archer (Chairman). Peter will arrange for a report on the EGM to be published in Tchimes.  
**ACTION Peter Archer**

3.4 ELECTRONIC TIMING SYSTEM for CLOK Local Events– See agenda item number 4.

3.6 INCREASING JUNIOR MEMBERSHIP – See agenda item number 5.

3.7. NEW CLOK TOPS – Pricing Policy – New pricing policy will be in the April Tchimes and is on the website.

3.13.1 40<sup>th</sup> BIRTHDAY CELEBRATIONS – Peter had made initial moves to locate Mark Tyszka – the CLOK founding chairman.  
**ACTION Peter Archer**

8.10 NATIONAL EVENTS ALLOCATION - Joe Trigg had informed Barry Young that we do not have any plans to host a national event in 2010/11.

9.2 Mike Hardy has replied positively to a request from Tees Valley Sport regarding the placement of one or two 16 – 19 year old volunteers to help at CLOK events.

**AGENDA**

**4. S.I. EQUIPMENT AT CLOK EVENTS** – There have been delays in getting registration up and running at the last two events as well as an inability to print results on the day and this needs correcting quickly. A wide ranging discussion took place on the problems and some of their causes, following which a series of decisions were taken:-

a) Ask Martin Adamson as NEOA rep to press for NEOA to use the JK surplus to boost the number of SI boxes and associated equipment. This is to allow a set for use at local events in both the north and south of the region. Also for Linda Thornton to support this case at the next NEOA meeting.  
**ACTION Martin Adamson + Linda Thornton**

- b) Alastair Mackenzie to extend the instructions for setting up and running the SI system, to take account of problems associated with networking and the use of different input/output ports. Also to consider reducing the level of security on the laptops. **ACTION Alastair Mack**
  - c) Alastair Mackenzie to investigate the purchase of one or two laptops to use with the SI system and report back. **ACTION Alastair Mack**
  - d) Agreed we should move towards all connections to be made via USB ports.
  - e) Ask Will Dehany to look at the pros and cons of upgrading the SI management system and report back to the next meeting. Alastair to send him the arguments for staying with the existing system. **ACTION Will Dehany +Alastair Mack**
  - f) Ask Marion Archer to propose a process for organising the movement of laptop, printers, batteries, cabling, instructions etc which means they are kept together (and kept track of). **ACTION Marion Archer**
- 5. JUNIOR TRAINING NIGHTS REPORT** – Linda reported that junior training, which commenced on 23<sup>rd</sup> February at Belmont School, Guisborough has been very successful. Seniors as well as juniors were invited to join with the first session attracting seven juniors and one senior. Numbers have increased week on week to a maximum of 25. Sessions have mostly been in the hall, but there have also been two at Pinchinthorpe. The training has resulted in some recruitment to CLOK. There is a break in training over the Easter holidays, but Linda and Gilly Hale (who leads the exercise activities) are meeting very soon to discuss summer training. The committee is delighted with the progress, wished to congratulate those involved and agreed to continue to support this activity. Joan will write to Gilly to thank her for her enthusiasm and support. **ACTION Joan Selby**
- Linda will send training activities to Joe Trigg so that he can register them on the BOF website to ensure insurance cover. **ACTION Linda Thornton & Joe Trigg**
- 6. JOE WRIGHT TROPHY** – There were several nominations for the Joe Wright Trophy. These were debated and a secret ballot held. Joan will arrange for the trophy to be engraved. **ACTION Joan Selby**
- 7. JK UPDATE** – Courses for the sprint event based in Newcastle on Good Friday have had to be changed at the last minute because of building work which has commenced in the university. Chris Wright is on it!!  
The JK Organising Committee will be meeting soon to decide how to spend the large profit. CLOK felt that some should be used to add to the ring-fenced fund for up-grading SI equipment and maybe some could be dispersed in a fair way between the NEOA clubs.
- 8. BOF/CLUB COMMUNICATIONS** – BOF is working on improving communications between the National Office and clubs. Particular concerns over the months have been with a) membership returns b) Lists of renewals and new members. c) Financial statements regarding the membership and d) Event levies and participation figures.  
**Peter Archer agreed to inform BO that the committee was pleased about the consulting process and in favour of the proposals.** **ACTION Peter Archer**  
It was also agreed that any comments from committee members should be sent to Joan.
- 9. DEVELOPMENT REPORT** – Mike Hardy had circulated his March report, as always. Regionally, introductory coaching sessions, staff training sessions and inter schools competitions all continue at a pace. Regarding CLOK Development, Mike reports an extremely busy month with 1,138 participants including 33 staff members and 34 in special needs/ethnic minority groups. There have been three schools training sessions following requests from schools, staff training and introductory coaching sessions as well as three inter schools competitions.
- 10. TREASURERS REPORT** – Malcolm is in the process of creating spread sheets to report on the costs of different types of events. He will report when he is ready.
- 11. SECRETARY'S REPORT** - Nil

## 12. EVENTS PROGRAMME

- 12.1 Sunday 22<sup>nd</sup> March – COATE MOOR + West Wood – Local – Monitor Joe Dobbs  
A successful event with a small number of helpers. There was a problem with SI, but that will be resolved.
- 12.2 Sunday 17<sup>th</sup> May – PARSLEY BECK, SNEATON – Local – Monitor Joe Trigg  
Everything going to plan. Mapping is progressing.
- 12.3 Sunday 28<sup>th</sup> June – NEWTON HANZARD (Near Wynyard) – Run by/for Juniors – Monitor Paul Thornton  
Paul Thornton will get the permissions. Chris Wright will Control (thank you Chris  
**ACTION Paul Thornton**
- 12.4 Once the JK is over, Marion Archer is compiling a list of SI team leaders for inclusion in the Events Programme.  
**ACTION Marion Archer**
- 12.5 2010 EVENTS – Joe Trigg will speak to Barry Young at the JK and report at the May meeting.  
**ACTION Joe Trigg**
- 12.6 OCTOBER ODYSSEY – Mike Hardy agreed to approach his contacts at Hambleton Council for outline approval to stage an urban event around Northallerton. Karen and Chris Poole and Rob Bailey would do the mapping if approval is forth coming.  
Joe Dobbs will start looking for outside controllers.  
**ACTION Mike Hardy**  
**ACTION Joe Dobbs**

## 13. ANY OTHER BUSINESS

- 13.1 DEVELOPMENT PROJECT FINANCES – Mike Hardy reminded the committee that over the last three years we have received £2000 per annum from Tees Valley Sport as a contribution to Phill's costs as Community Sports Coach. This has now come to an end as Sport England has withdrawn the funding for County Sports Partnerships and passed the monies to national governing bodies in response to their Whole Sports Plan, to which we contributed at the design stage. Mike has asked BOF to continue this funding and is awaiting a reply. **Mike will report back at the next meeting.**
14. **NEXT MEETING** will be at 7.30 pm on Monday 11<sup>th</sup> May in the room next door to the computer room at Laurence Jackson Sports College.

JMS 21.4.2009.