

**MINUTES of CLOK COMMITTEE – Monday 12<sup>th</sup> January, 2009.  
held in the meeting room at Laurence Jackson Sports Centre**

**PRESENT** – Peter Archer (Chairman) Joe Dobbs, Mike Hardy, David Murphy, Chris Pool, Paul Taylor, Chris Wright and Joan Selby.

Peter welcomed Paul Taylor to the meeting.

1. **APOLOGIES** - Malcolm Gibson, Alastair Mackenzie and Paul Thornton.
2. **MINUTES OF THE LAST MEETING** – Add action to 11.7 for Peter Archer.
3. **MATTERS ARISING** from the last meeting

3.3.3.6 CLOK “TRAINING” TOPS FOR STOCK – The Ceilidh was cancelled in January, but Karen will obtain samples of tracksuit/training tops when it is re-scheduled – maybe in March

**ACTION Karen Poole**

3.7 PUBLICITY FLIERS – for CLOK Schools Events – on-going

**ACTION Joan Selby**

3.13.3 COMPASS SPORT CUP (29.3. 2009 - Bramham is favoured - AIRE) – Karen has now got the entry form and will publicize on the website, Tchimes and e-mail.

**ACTION Karen Poole**

5. ELECTRONIC TCHIMES – Joe Dobbs has e-mailed the membership e-mail list to Duncan.

11.3 DECLINING MEMBERSHIP – On-going. Joe will report back when renewals are in.

**ACTION Joe Dobbs**

11.4 MINUTES ON THE WEBSITE – Alastair agreed that Joan could put the minutes on the website, but she would need to have PDF Creation software. In the meantime, Joan is sending Alastair the minutes in a simplified form so that he can more easily put them onto the website.

11.4 TIME FOR DEBATE at the 2009 AGM – Joan has noted this in a place it will not be overlooked!

11.7 LOCATING KIT FOR EVENTS – Peter Archer has this in hand and is on-going

**ACTION Peter Archer**

Regarding CLOK investing in a simple SI system, this will be discussed at the February meeting with a full committee in attendance.

## **AGENDA**

4. **Paul Taylor’s proposal from the AGM that “All CLOK letter headings, fliers and official documents should have the following statement ‘The orienteering club serving the Tees Valley, Northern North Yorkshire and South Durham’ ”** – Paul had noticed that other clubs had recently been claiming their areas on letterheads, publicity and on their websites. He felt that it could work to our advantage when communicating with landowners, agents and farmers when looking for access etc. There was considerable discussion on this subject. It was finally agreed that a good compromise would be ‘The orienteering club serving the Tees Valley, Cleveland Hills and surroundings’ and that it might appear on some documents to advantage, but not all documents. It was also decided to inform other local clubs in order to maintain good relations and Paul Taylor offered to do this.
5. **EVENT ORGANISATION** – There had been much electronic debate over the holiday period culminating in Joe Dobbs pulling together two proposals which he had circulated prior to the meeting.

**ACTION Paul Taylor**

Proposal 1 – We should endeavour to cut down on volunteer time at events using some or all the suggestions that had been made and these should be written into the Organisers Handbook as soon as possible. This was agreed.

Proposal 2 – This deals with the type of event that we put on each month and he proposed that we follow the British Orienteering guidelines as closely as possible, whilst giving the organisation team the freedom to vary on this where the venue, or desire, call for something different or innovative.

BO are suggesting a white board approach using a matrix that is descriptive rather than using the colour scheme. This would enable planners to produce courses to suit the venue and the participants.

There will be times when a planner will come up with something completely different. There will also be times when we don't expect a great attendance. Also, at the beginning and end of the year daylight is short, making setting out and recovery of an event difficult. If the latter applies, then the planner should do this with the blessing of the event monitor, who will need to get the agreement of the committee.

It was agreed that these were good proposals which we would utilize in 2009 and that all would be reviewed as the year progressed.

There was a need to nominate a date for an Organisers Workshop to take place after the JK. Paul Taylor said he would lead this. Joan will investigate the use of Laurence Jackson class room and outside facilities for a Saturday meeting before the Summer. **ACTION Joan Selby**

6. **CONSTITUTION UPDATE – The addition of a “Dissolution” clause** – Mike Hardy reminded the committee that at the AGM Chris Wright proposed that we should approach BOF Office to obtain a “generic” or “model” constitution and draw up a new constitution that included a dissolution clause. Mike has now received this and Joe Dobbs, Joan Selby and Mike have arranged to meet next Monday when they will come up with a proposed constitution which will be circulated by e-mail around the committee for comments. Once this is done and approved, they will publish a date in the next Tchimies for the EGM to approve it. This was agreed. **ACTION Joan, Joe D, Mike**

It was also agreed that all CLOK members M/W18 and above are eligible to vote and that proxy voting is allowed.

7. **KLUB NIGHTS** - to be discussed at the February meeting.

8. **JK UPDATE** – Everything is moving ahead.

9. **DEVELOPMENT REPORT** – Mike had, as always, circulated this prior to the meeting. He reported that the £550 has now come through to develop the Barnard Castle Project and another four bid applications have been lodged for projects involving after-school clubs and Junior Sports Leader Award courses, with a focus on getting more juniors involved with the Klub.

BOF had drawn Mike's attention to news on the BOF website that the 2008 “Increasing Participation Project” will continue with 10 clubs in 2009 and for a new initiative “Talent Squad Project”. Mike was interested in the Talent Squad Project and with the committee's blessing said he would consult with appropriate klub members unable to attend that night. **ACTION Mike Hardy**

*(Latest – Mike reports that Linda and Paul Thornton know what they want to do with juniors and are working to find a weekly meeting place. Things are moving forward as rapidly as can be reasonably expected. With committee agreement, Mike will thank BOF and advise them that we will remain with our own initiatives at the present.)*

10. **TREASURERS REPORT** – As the treasurer was unable to attend the meeting, Malcolm had circulated a short report on income and expenditure from 30<sup>th</sup> September to 31<sup>st</sup> December 2008 as well as a list of CLOK equipment insured at January 2009.

11. **SECRETARY'S REPORT** - Nil

12. **EVENTS PROGRAMME**

- 12.1 Sat 24<sup>th</sup> January – ERRINGTON WOODS - Local - Orange/Light Green /Blue

- 122 Sat 31<sup>st</sup> January – COD BECK + Moor Triangle – Local Night Event – Monitor Paul Thornton  
Controller is Mike Hardy (thank you) and Paul Thornton is SI Lead (thank you)
- 12.3 Sunday 22<sup>nd</sup> February – GOATHLAND SOUTH + GALE HILL WOOD – Local full CC - Monitor  
Joe Dobbs  
Paul reports shooting tenants are happy with new date. He will speak to the farmer. SI is Will  
Dehany (thank you) **ACTION Paul Taylor**
- 12.4 Sunday 22<sup>nd</sup> March – COATE MOOR – Local – Monitor Joan Selby  
Controller-Jim Elder (thank you Jim). Permission for Coate Moor is through. Joan has e-mailed  
Barry Harrison (planner) to contact Mike Hardy to request permission if he wants the woods at the  
NW edge. **ACTION Barry Harrison**
- 12.5 Sunday 17<sup>th</sup> May – PARSLEY BECK, SNEATON – Local – Monitor Joe Trigg  
Mike Hardy will request permissions. **ACTION Mike Hardy**
- 13. ANY OTHER BUSINESS**
- 13.1 Chris Wright has entered three CLOK teams for the British Relays.
- 13.2 New CLOK tops have been received – The weakness of the pound sterling against the Euro will make  
a huge difference to the price. To be discussed at the February meeting.
- 14. NEXT MEETING** will be Monday 9<sup>th</sup> February in the gallery at Kirklevington Village Hall.

JMS 15.1.2009